DOCUMENT RESUME

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ABSTRACT

This document consists of three parts: (1) an application form for local education agencies (LEA) wishing to apply to participate in the California Right to Read Program; (2) evidence agencies must submit of a formal Board Resolution encompassing the following elements: commitment to reading as a curricular priority in the district; designation of an LEA director with certain qualifications; support of the designated LEA director in terms of the use of the program planning procedure and the scheduling freedom needed to carry out program planning; designation of at least one school as a target school for involvement; support of reasonable changes in the school's reading program once the program planning is completed; compliance with the evaluation procedures developed; and the hosting of visitors who wish to discuss or observe the reading program in the LEA; and (3) twelve job functions of a local education agency director in a Right to Read program, among them showing an interest in and commitment to reading, attending training sessions and workshops, serving as liaison, forming an advisory council, providing communication systems for disseminating information, and arranging for target schools as needed. (HOD)

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CALIFORNIA STATE DEPARTMENT OF EDUCATION
RIGHT TO READ UNIT

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JOB FUNCTIONS OF AN LEA DIRECTOR

1. Interest in and commitment to reading.

2. Attendance at two 3-5 day regional training sessions in October, for all LEADs, to develop proficiency in R2R Program Planning Procedure.

3. Attendance at various other 1-day workshops in the region throughout the year.

4. Serve as a liaison between the R2R Regional Director and LEA target school(s).

5. Present overview of R2R PPP to district school staffs in order to help district identify target school(s). Make sure potential target schools understand commitment they would have to make.

6. Notify Regional Director of identified target schools.

7. Develop master time-line for working with target school(s). This should include expected and actual progress in PPP. Send a copy to the Regional Director and keep this person informed.

8. Guide target schools through ten steps of PPP.

9. Arrange through the Regional Director Technical Assistance for target schools as it is needed.

10. Assume responsibility for the formation of a R2R Advisory Council (or use an existing community-school group), with recognition of the role that such an advisory council can play in supporting the development of a quality reading program.

11. Provide communication system for dissemination of R2R action to target schools, districts, community, and local reading groups.

12. Comply with evaluation procedures of California R2R.

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Local Education Agencies wishing to apply to participate in the California Right to Read Program are required to 1) complete and submit the attached application form and 2) submit evidence of a formal Board Resolution encompassing the following elements:

1. Commitment to reading as a curricular priority in the district as evidenced by:
   a) serious consideration of changes that may increase effectiveness of the reading program;
   b) efforts to increase reading test scores in the District.

2. Designation of an LEA Director with the following qualifications:
   a) an interest in and commitment to reading;
   b) scheduling freedom or release time to attend two training sessions;
   c) scheduling freedom or release time to attend various daily training sessions and/or workshops throughout the year (up to 20 of these may be scheduled);
   d) the time necessary to lead target school(s) through the R2R Program Planning Procedure.

3. Support of the designated LEA Director (LEAD) in terms of:
   a) the use of the R2R Program Planning Procedure;
   b) the scheduling freedom necessary to carry out Program Planning.

4. Designation of at least one (and as many as feasible and/or desireable) school as a target school for involvement with the R2R Program Planning Procedure (PPP). This should be done after the principal and staff(s) of potential target school(s) have had an overview of the PPP and chosen to participate.

5. Support (financial or otherwise) of reasonable changes in a school's reading program once a staff, under the guidance of the LEAD, has completed the PPP.

6. Compliance with the evaluation procedures which are developed for LEA participants in the California Right to Read Program. Chief among these will be three progress reports to be submitted to the California State Department of Education Right to Read Office on December 31, 1974, March 31, 1975, and June 30, 1975.

7. Hosting of visitors who wish to discuss and/or observe the reading program in the LEA.

The application form and evidence of the Board Resolution described above should be submitted by May 27, 1974.

Mr. Leslie A. Pacheco, Director
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APPLICATION FOR RIGHT TO READ SERVICES

Local Education Agencies wishing to apply to participate in the California Right to Read Program should submit this document by May 27, 1974.

Mr. Leslie Pacheco, Director
California Right to Read Unit
California State Department of Education
1025 "P" Street, Sacramento, California 95814

PART A: GENERAL INFORMATION

Name of Applicant (LEA)

Address (Number, Street, City, State, Zip Code)

Telephone ( )	Name of County	Date Application Submitted

Name of Superintendent of Applicant LEA	Signature and Title of District Superintendent or Person Authorized by Board to Submit Application

PART B: PERTINENT DATA RE APPLICANT LEA

Average Expenditure Per ADA for 1972-73?	What is the maximum revenue limit allowed in LEA pursuant to Education Code Section 20904?
Total Student Enrollment in LEA for 1973-74?	What is the revenue limit LEA is actually using pursuant to Education Code Section 20904?
Percent of Students on AFDC	Were you a Right to Read District in 1973-74? Yes ☐ No ☐

Student Ethnic Balance: Please Enter the Percentage of Students in the Following Ethnic Categories as reported in the Racial & Ethnic Survey of Oct. 1973

White	Negro	American Indian	Spanish Surname	Chinese	Japanese	Other (Specify)

Please Characterize the Nature of the Geographic Area Served:

Rural	Small Town	Suburb	City	Major Metropolitan Area	
				Inner City	Non-Inner City

Please Indicate the Number of Schools in the Applicant LEA in each of the Following Categories:

Elementary	Intermediate/Jr. Hi. School	High School	Adult

If known at this time, please indicate the person to be designated as LEA Right to Read Director:

NAME _____

ADDRESS _____

PHONE _____